

Message Text

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ACTION AID-31

INFO OCT-01 NEA-10 ISO-00 MED-03 MMO-04 PER-03 /052 W

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R 251202Z JUL 76

FM AMEMBASSY MANAMA BAHRAIN

TO SECSTATE WASHINGTON DC 3252

UNCLAS MANAMA 1024

E.O. 11652: N/A

TAGS : EAID, BA

SUBJECT : JOB DESCRIPTION--CHIEF OF MEDICAL STAFF

1. GOB HAS PROVIDED EMBASSY WITH FOLLOWING JOB DESCRIPTION FOR CHIEF OF MEDICAL STAFF POSITION.

2. POSITION TITLE: CHIEF OF MEDICAL STAFF-HEALTH CENTERS

3. DIRECTORATE: DIRECTORATE OF CURATIVE MEDICINE

4. SECRETARIAT: SECRETARIAT OF TECHNICAL AFFAIRS
MINISTRY OF HEALTH.

5. PURPOSE OF POSITION: TO PLAN, DIRECT, AND CONTROL THE EFFORTS OF PHYSICIANS IN HEALTH CENTERS TO ENSURE EFFECTIVE PRACTICE OF MEDICAL CARE, AS PART OF PROFESSIONAL TREATMENT, FOR THE RECOVERY AND PHYSICAL AND MENTAL WELL-BEING OF THE PATIENT.

6. REPORTING RELATIONSHIPS:

REPORTS TO: DIRECTOR GENERAL - CURATIVE MEDICINE

SUPERVISES: 41 PHYSICIANS (FUNCTIONAL SUPERVISION)

7. RESPONSIBILITIES:

(A) DIRECTS THE ACTIVITIES OF PHYSICIANS IN HEALTH CENTERS RENDERING HEALTH CARE SERVICES RELATING TO DENTAL CARE, SCHOOL HEALTH, CHILD WELFARE CARE HEALTH EDUCATION, COMMUNICABLE DISEASE CONTROL, AND THE REGULAR PATIENT CARE SERVICE.

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(B) PREPARES DUTY NOTE OF PHYSICIANS. RECOMMENDS TO

DIRECTOR GENERAL - CURATIVE MEDICINE THE POSTUNG OR
TRANSFER OF MEDICAL STAFF WITHIN HEALTH CENTERS
DEPENDING ON NEED FOR MEDICAL SERVICES.

(C) RECOMMENDS ON THE MANPOWER NEED AND MEDICATION
REQUIREMENTS OF HEALTH CENTERS FOR BUDGETARY
ALLOCATIONS/EXPANSION OF HEALTH CARE SERVICES.

(D) ADOPTS AND DIRECTS A PROGRAM OF PUBLIC RELATIONS
TO ENHANCE BETTER PATIENT-PHYSICAN/PHYSICIAN STAFF
RELATIONSHIP.

(E) COORDINATES NEEDS, COMPLAINTS, AND RECOMMEN-
DATIONS OF PHYSICIANS, AND OBTAINS FEEDBACK ON
SERVICES PROVIDED. REPORTS MONTHLY TO DIRECTOR
GENERAL - CURATIVE MEDICINE ON PORGRESS OF SERVICES
PROVIDED.

(F) COORDINATES EFFORTS OF PHYSICIANS WITH THE
NURSING PHARMACY, TECHNICAL AND ADMINISTRATIVE
STAFF IN VARIOUS HEALTH CENTERS TO ENSURE MAXIMUM
SUPPORT SERVICES.

(G) INTERPRETS REGULATIONS, POLICIES, AND PROCEDURES
RELATING TO HIS FUNCTION. COORDINATES ITS APPLICATION
WITH THE ADMINISTRATIVE DIRECTOR OF HEALTH CENTERS
AND SUBMITS RECOMMENDATION ON ACTION DESIRED TO
DIRECTOR GENERAL - CURATIVE MEDICINE.

(H) DIRECTS AND PARTICIPATES IN TRAINING AND
ORIENTATION ACTIVITIES FOR PHYSICIANS, HEALTH
INSPECTORS, AND NURSES.

(I) MEMBER OF COMMITTEES THAT HAS A BEARING ON
THE ACTIVITIES OF HEALTH CENTERS.

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